

Updated 4/2017

Format for Narrative:

1. Letter may be up to 5 pages but can be shorter
2. Use first person speech.
3. First paragraph: Set the stage for the letter, see below.
4. Cover the 4 areas that you must fulfill: Scholarly and Creative Activities, Teaching Activities, Clinical Activities, University and Public Service

Self Assessment: XXXXXXXX, MD 5/2017

This narrative presents the case for my promotion from HS Assistant Clinical Professor, Step XXX to HS Associate Clinical Professor, Step XXX in the Department of Radiology.

Background

I have been a member of the University of California, San Diego Radiology Department for XXX years where I have worked in the XXX Division doing predominantly XXXXXX. I am known nationally and internationally, as XXXXXX for XXXX (e.g. an expert in musculoskeletal imaging and I have contributed to the peer reviewed literature. I am an experienced clinician and a dedicated teacher. My students include residents, fellows, medical students, and XXXXX as well as undergraduates and high school students from around the world.

I began my radiology career at the University of XXXX. I came to UCSD in XXX as Assistant Professor and was promoted to Associate Professor XXX. I have been promoted on-time, through Step XXXX (20XX).

My primary area of interest for the last XX years, both clinically and in research, has been XXXX.

Scholarly and Creative Activities

Examples of creative activity for Health Sciences Clinical Faculty include participation in research, not necessarily as primary or independent investigator, publication of case reports or clinical reviews, development or contributions to clinical guidelines or pathways, quality improvement programs, and/or medical information systems, development of education curricula, development of or contributions to informational brochures with regard to the individuals' specialty or

area of interest targeted to physicians, allied health professionals, and/or patients. Please describe the creative activity and your role.

Teaching Activities

Describe precise teaching role(s) in each course (Numbered Rad Courses, eg, Ra401) as well as special lectures (e.g., Medical Grand Rounds, M & M, etc.), seminars or other teaching activities including bedside teaching. Describe teaching awards won. Also, comment on mentoring activities, particularly those that you list in Section I, h. on the biography form.

Clinical Activities

Describe patient care related activities. Describe any innovations in patient care in your practice.

Explain in detail your role and responsibilities in your Division/Section and the Department of Radiology. State the number of days per week on clinical service and your ER PM, week-end, and call responsibilities.

University and Public Service

Describe areas of University/Public Service. Include your specific involvement, time commitment, and accomplishments. Divide into

Radiology Department:

Hospital/Univeristy:

National/International: